

2020-2021 ENROLLMENT APPLICATION
GRACE COOPERATIVE PRESCHOOL
2100 Tice Valley Blvd, Walnut Creek, CA 94595, 925-421-0150

Completion of the application and accompanying non-refundable, per family application fee reserves space for enrollment for the school year. Although the application fee is **per family**, each child must have a completed application. Checks should be made payable to Grace Cooperative Preschool.

MAIL TO: Joy Martin
3273 Vals Lane
Lafayette, CA 94549

\$25 for returning families

\$60 for new families

TUES/THURS
TWOS

9:15-11:15

Child must be 24 months

TUES/THURS
THREES

9:00-11:30

Child must be 3 by 12/31

MON/WEDS/FRI
FOURS/FIVES

9:00-11:30

Four and Five year olds

CHILD'S INFORMATION

Name: _____ Birthdate: _____

Address: _____

Previous Preschool Experience? YES NO If yes, Where? _____

PARENT INFORMATION

Parent (1) Name: _____ Best Email: _____

Best Phone: _____ Employer: _____

Parent (2) Name: _____ Best Email: _____

Best Phone: _____ Employer: _____

CO-OPING INFORMATION

Who will be co-oping for your child?

Name: _____ Relationship to Child: _____

Name: _____ Relationship to Child: _____

PARENT-RUN ON-CAMPUS NURSERY

There is an on-campus nursery for younger siblings run by parents from the co-op. Please indicate if you are interested in further information and a representative from the nursery will contact you.

YES NO

Sibling's Name: _____ Birthdate: _____

Sibling's Name: _____ Birthdate: _____

PRIORITY REGISTRATION

Priority enrollment is given to returning families, alumni, and Grace Presbyterian Church members until February 1. After February 1st, enrollment will be open to the general public. Upon receipt of the application and application fee, your child's name will be placed on our list of prospective students. If the class is full, the child's name will automatically be placed on our waiting list. You will be notified by the Membership Coordinator regarding your child's placement in the preschool when the application is received.

FINANCIAL OBLIGATIONS

An enrollment fee, housekeeping fee, maintenance and manual security deposits are required by June 1st. The fees will be applied accordingly, and housekeeping/maintenance deposits will be refunded upon completion of work parties and return of the manual. It is your responsibility to see that this deadline is met or arrangements have been made with the Membership Coordinator for payment in order to guarantee your child's enrollment for Fall.

After the Membership Coordinator has received this application and your application fee you will be issued additional paperwork in May that is needed to complete the enrollment process. This paperwork is also due no later than June 1st.

Anyone with an outstanding deposit or incomplete paperwork who has not made arrangements for payment and/or completion with the Membership Coordinator is at risk of losing their child's enrollment status.

Any families submitting a notice of withdrawal from the program after July 1st will forfeit September's tuition. A refund of the remaining deposit collected will be issued at that time.

The Director and the preschool's Executive Board reserve the right to review any cases with extenuating circumstances.

Parents/Co-ops: Is there any California, or any other state or federal conviction of a crime that may preclude you from working with children?

YES NO

Parent Signature _____ Date _____

How did you hear about us? _____

Have you already toured Grace with our Membership Coordinator? YES NO

FOR STAFF USE:

Application received _____ Application Fee _____ Tour/Staff _____

